



Assam State School Education Board (ASSEB), DIV-II

<https://textbook.ahseconline.in>

USER MANUAL FOR INSTITUTIONS


ON

Book Requisition Management System Institution Process

Home Page:

Step 1: Click on Login > Institution

0361-2551565 | ahsec2@yahoo.com



Assam State School Education Board (ASSEB), DIV-II

BAMUNIMADAM :: GUWAHATI-781021
Textbook Requisition Management System

[Home](#) [NCERT Textbooks](#) [Contact](#) [Manual](#) [Login](#)

[Institution](#)
[Admin](#)
[Publisher](#)

Latest News & Announcements

11 Nov 2025
All Publishers have to login with their Registered Mobile Number & Default Password "Book@2025"
All Publishers have to login with their Registered Mobile Number & Default Password "Book@2025"
[Read More](#)

11 Nov 2025
All institutions have to login with their Institution Code & Default Password "Book@2025"
All institutions have to login with their Institution Code & Default Password "Book@2025"
[Read More](#)


Quick Links

- NCERT Textbook List
- Notifications
- Institution Manual
- Publisher Manual

Important Links

- Darpan

Step 2: Insert 6 Digit Institution Code & Default Password as **Book@2025**



ASSAM STATE SCHOOL EDUCATION BOARD, DIVISION - II

Institution Login

INSTITUTION CODE


PASSWORD

☐ Remember Me

[Sign in](#)


Step 3: Update Institution profile by provide the required Details

Institution Dashboard



DASHBOARD

- Dashboard**
- Book Requisition
- Institution Profile >




[Redacted]

UDISE CODE: [Redacted]

INSTITUTION CATEGORY: PROVINCIALIZED

INSTITUTION TYPE: HIGHER SECONDARY




















Address

DISTRICT: LAKHIMPUR

EDUCATION BLOCK: NOWBOICHA

PRINCIPAL NAME: [Redacted]

<h3>Available Books List</h3> <table border="0" style="width: 100%;"> <tbody> <tr> <td style="width: 40%;">  ADVANCE ASSAMESE অসমীয়া উচ্চতৰ সাহিত্য সংকলন </td> <td style="width: 60%; text-align: right;">XI, Assamese</td> </tr> <tr> <td>  ADVANCE ASSAMESE অসমীয়া উচ্চতৰ সাহিত্য সংকলন </td> <td style="text-align: right;">XII, Assamese</td> </tr> <tr> <td>  ADVANCE BENGALI Praagrashar Bangla Sahitya Sankalan </td> <td style="text-align: right;">XI, Bengali</td> </tr> <tr> <td>  ADVANCE BENGALI Praagrashar Bangla Sahitya Sankalan </td> <td style="text-align: right;">XII, Bengali</td> </tr> <tr> <td>  ADVANCE BODO Thunlai Suju Bijab </td> <td style="text-align: right;">XI, Bodo</td> </tr> </tbody> </table>	 ADVANCE ASSAMESE অসমীয়া উচ্চতৰ সাহিত্য সংকলন	XI, Assamese	 ADVANCE ASSAMESE অসমীয়া উচ্চতৰ সাহিত্য সংকলন	XII, Assamese	 ADVANCE BENGALI Praagrashar Bangla Sahitya Sankalan	XI, Bengali	 ADVANCE BENGALI Praagrashar Bangla Sahitya Sankalan	XII, Bengali	 ADVANCE BODO Thunlai Suju Bijab	XI, Bodo	<div style="background-color: #f0f0f0; padding: 10px; border-radius: 10px; text-align: center;">  Total Student 255 </div>	<div style="background-color: #f0f0f0; padding: 10px; border-radius: 10px; text-align: center;">  Available Books 150 </div>
 ADVANCE ASSAMESE অসমীয়া উচ্চতৰ সাহিত্য সংকলন	XI, Assamese											
 ADVANCE ASSAMESE অসমীয়া উচ্চতৰ সাহিত্য সংকলন	XII, Assamese											
 ADVANCE BENGALI Praagrashar Bangla Sahitya Sankalan	XI, Bengali											
 ADVANCE BENGALI Praagrashar Bangla Sahitya Sankalan	XII, Bengali											
 ADVANCE BODO Thunlai Suju Bijab	XI, Bodo											

Step 4: Apply for Book Requisition

The screenshot shows the 'Book Requisition' application form. On the left sidebar, the 'Book Requisition' menu item is circled in red. The main content area has a search bar at the top. Below it, the 'Process' section is active, showing 'Application Details' and a '1) Add Class' button. To the right, the 'Application Details' table is displayed:

Application Details:	
ARN	:
APPLICATION INITIATED ON	:
APPLICATION SUBMITTED ON	:
STATUS	:

The status is 'Not Submitted yet'. A 'View Application' button is located in the top right corner.

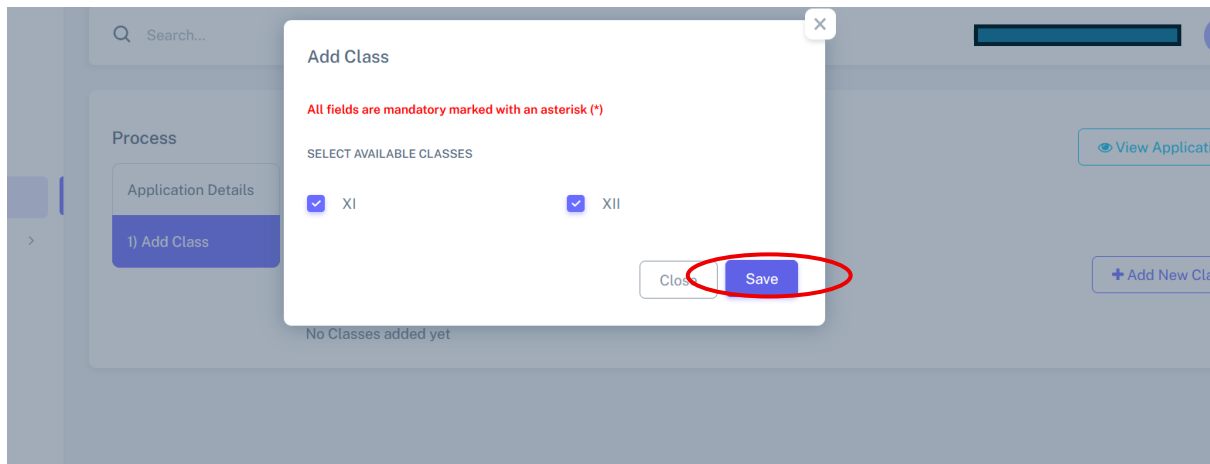
Step 5: Add Classes

The screenshot shows the 'Add Classes' step. The 'Book Requisition' menu item is circled in red. The 'Process' section is active, showing 'Application Details' and a '1) Add Class' button. The 'Application Details' table is displayed:

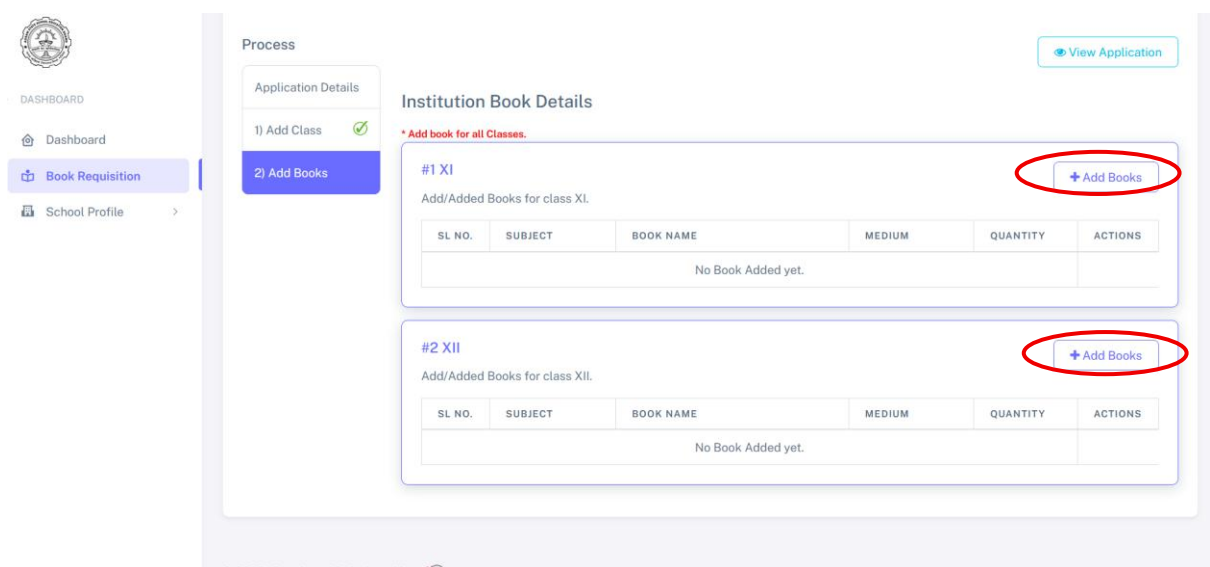
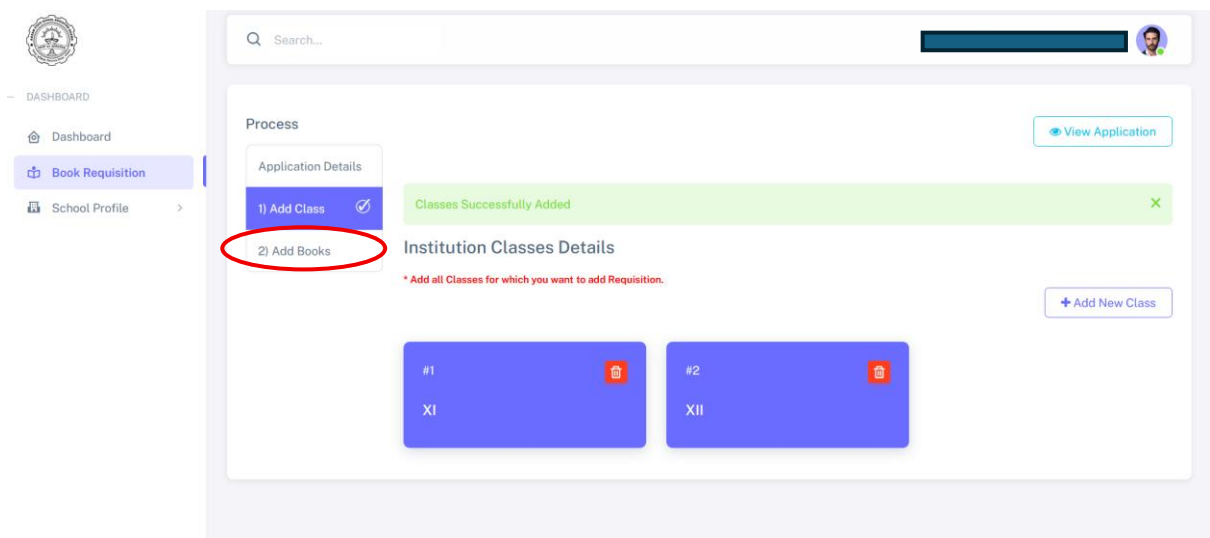
Application Details:	
ARN	:
APPLICATION INITIATED ON	:
APPLICATION SUBMITTED ON	:
STATUS	:

The status is 'Not Submitted yet'. A 'View Application' button is located in the top right corner.

The screenshot shows the 'Add New Class' button circled in red. The 'Process' section is active, showing 'Application Details' and a '1) Add Class' button. The 'Institution Classes Details' section is displayed, with a red asterisk indicating that all classes for which you want to add Requisition should be added. The status is 'No Classes added yet'. A 'View Application' button is located in the top right corner.



Step 6: Add Books against all classes.



Process

Application Details

1) Add Class

2) Add Books

View Application

Add Book for XI

Fill Below details

SELECT SUBJECT

Select One

SELECT BOOK NAME

QUANTITY

Enter Quantity

Add

After Adding all required book:

DASHBOARD

Dashboard

Book Requisition

School Profile

Process

Application Details

1) Add Class

2) Add Books

4) Final Submit

View Application

Institution Book Details

* Add book for all Classes.

#1 XI

Add/Added Books for class XI.

SL NO.	SUBJECT	BOOK NAME	MEDIUM	QUANTITY	ACTIONS
1	BIOLOGY	জীৱ বিজ্ঞান	ASSAMESE	15	
2	FINANCE	বিত্ত	ASSAMESE	50	

+ Add Books


#2 XII

Add/Added Books for class XII.

SL NO.	SUBJECT	BOOK NAME	MEDIUM	QUANTITY	ACTIONS
1	ARABIC	ARABIC	ARABIC	52	

+ Add Books

View Application any time:



DASHBOARD


Dashboard


Book Requisition

School Profile

Process

Application Details

1) Add Class 

2) Add Books 

4) Final Submit

View Application





Institution Book Details

* Add book for all Classes.

#1 XI

+ Add Books



Add/Added Books for class XI.

SL NO.	SUBJECT	BOOK NAME	MEDIUM	QUANTITY	ACTIONS
1	BIOLOGY	জীৱ বিজ্ঞান	ASSAMESE	15	 
2	FINANCE	বিত্ত	ASSAMESE	50	 

#2 XII

+ Add Books

Add/Added Books for class XII.

SL NO.	SUBJECT	BOOK NAME	MEDIUM	QUANTITY	ACTIONS
1	ARABIC	ARABIC	ARABIC	52	 

APPLICATION DETAILS

School Name	
Application Status	Not Submitted
ARN	N/A
Application Initiated on	18-11-2025
Application Submitted on	N/A

CLASS DETAILS

SL NO.	CLASS NAME
1	Class XI
2	Class XII

BOOK REQUISITION DETAILS


Class XI

SL NO.	SUBJECT	BOOK NAME	MEDIUM	QUANTITY
1	BIOLOGY	জীৱ বিজ্ঞান	ASSAMESE	15
2	FINANCE	বিত্ত	ASSAMESE	50

Class XII

SL NO.	SUBJECT	BOOK NAME	MEDIUM	QUANTITY
1	ARABIC	ARABIC	ARABIC	52

Step 7: Final Submit



DASHBOARD

Dashboard

Book Requisition

School Profile

Search...

DAKSHIN BAJALI H S SCHOOL

Process

Application Details

1) Add Class ✓

2) Add Books ✓

4) Final Submit


Final Submit Page

Notes


- Please review all details carefully before final submission. Once submitted, no further edits can be made.
- Ensure that all class and book information is correct before submitting your requisition.

View Application

Submit

© 2025 , Developed & designed by 

After Final Submit



DASHBOARD

Dashboard

Book Requisition

Institution Profile

Search...

Process


Application Details

Assigned Publishers

Application Details:

ARN	:	#11122025252923
APPLICATION INITIATED ON	:	11-12-2025
APPLICATION SUBMITTED ON	:	11-12-2025
STATUS	:	SUBMITTED

Download Acknowledgement

© 2025 , Developed & designed by 

Step 8: View assigned Publisher and Communicate with Them & also see the Acknowledgement status.

Process

Application Details

Assigned Publishers

View Application

Assigned Publisher List:

SL NO	PUBLISHER	CONTACT DETAILS	ADDRESS	BOOKS	STATUS	ACTION
1	M/s Kiran Prakashan	9864822385 ,	Panbazar, Guwahati-01	বিত্ত	Pending Acknowledge	
2	M/s Assam Publishing Company	8638412376 ,	Panbazar, Guwahati-01	ব্যৱহাৰিক নৃতত্ত্বৰ হাতপুৰি	Pending Acknowledge	

© 2025 , Developed & designed by CS

Step 9: If the requisition not acknowledgement by the Publisher end, the Institution can Acknowledge the requisition after receiving book.

Acknowledge

ACKNOWLEDGE DATE

dd / mm / yyyy

ACKNOWLEDGE MESSAGE

ACKNOWLEDGE FILE

Browse... No file selected.

Close Save changes

ARYABHATTA ACADEMY SENIOR SEC

BOOKS STATUS

বিত্ত Pending Acknowledge

ব্যৱহাৰিক নৃতত্ত্বৰ হাতপুৰি Pending Acknowledge

© 2025 , Developed & designed by CS